

A meeting of the **CORPORATE GOVERNANCE COMMITTEE** will be held in **CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **WEDNESDAY, 27 SEPTEMBER 2023** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES

To approve as a correct record the Minutes of the meeting of the Committee held on

Contact Officer: R Leighton - (01480) 388007

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

Contact Officer: Democratic Services - (01480) 388169

3. ANNUAL COMPLAINTS REPORT (Pages 5 - 22)

To comment on data regarding formal Stage One and Two complaints as well as on the Local Government and Social Care Ombudsman Local Authority Report for Huntingdonshire District Council (2022/23).

Contact Officer: L Sboui - (01480) 388032

4. RISK MANAGEMENT STRATEGY

TO FOLLOW.

Contact Officer: O Morley - (01480) 388103

5. POLLING DISTRICTS AND POLLING PLACES REVIEW (Pages 23 - 48)

To undertake a review of all of the polling districts and polling places in Huntingdonshire.

Contact Officer: L Jablonska - (01480) 388004

6. ANNUAL REPORT ON HUNTINGDONSHIRE DISTRICT COUNCIL'S COMPLIANCE WITH THE INFORMATION RIGHTS ACTS AND INFORMATION GOVERNANCE (Pages 49 - 60)

To receive a report from the Information Governance Manager and Data Protection Officer on the Council's compliance with the Freedom of Information Act 2000 and Environmental Information Regulations 2004; and the Council's performance regarding protecting personal data between April 2022 to March 2023.

Contact Officer: A Brown - adam.brown@3csharedservices.org

7. UNAUDITED STATEMENT OF ACCOUNTS 2022/23 (Pages 61 - 174)

To consider a report from the Director of Finance and Corporate Resources on the Annual Governance Statement, unaudited Statement of Accounts and Notice of Publication.

Contact Officer: K Sutton - (01480) 387082

8. APPROVAL FOR THE PUBLICATION OF THE AUDITED STATEMENT OF ACCOUNTS 2021/22 (Pages 175 - 334)

To receive the Audit Results Report, Letter of Representation, Statement of Accounts and Annual Governance Statement. **ANNUAL GOVERNANCE STATEMENT APPENDIX TO FOLLOW.**

Contact Officer: K Sutton - (01480) 387072

9. INTERNAL AUDIT SERVICE: PROGRESS REPORT

To receive a report from the Internal Audit Manager detailing the performance of the Internal Audit Service for the period April to September 2023. **TO FOLLOW.**

Contact Officer: D Moss - (01480) 388475

10. CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT (Pages 335 - 336)

To receive the Corporate Governance Committee Progress Report.

Contact Officer: R Leighton - (01480) 388550

19 day of September 2023

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Democratic Services, Tel: (01480) 388169 / email: Democratic.Services@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.